



Lieutenant Governor of Nova Scotia Masterworks Arts Award

Please read the Eligibility Guidelines carefully before completing the Nomination Form located toward the end of this document. Deadline for receipt of nominations is March 1, 2018 (postmarked packages will be accepted). If the date falls on a weekend or statutory holiday, the deadline moves to the next business day.

Award Guidelines – Part A: Criteria, Regulations & Helpful Information for Nominators

Criteria and Regulations

I. Identification of the Nominated Work:

- The **nominated work must have a strong connection to Nova Scotia**, perhaps through subject matter, and/or creator(s), and/or interpreter(s), and/or producer/disseminator(s).
- The Masterwork must have public and professional peer recognition of achievement in, but not limited to Nova Scotia. National and or/international recognition is an asset.
- The Masterwork must have been professionally, publicly presented.
- The first public presentation must have been no more than five years prior to the closing date for nominations for this 2018 competition. (Deadline for receipt of nominations is March 1, 2018). In the case of a series (for example, a song cycle, a thematically related set of poems, or a series of photographs), the entire series must have been publicly presented within the past five years. Note: for a series to be considered a single Masterwork its component parts must be significantly related.
- The Masterwork may have one or more creators, performers, disseminators. **It is the work and/or its presentation that is being evaluated.**
- The Masterwork may come from any of the identified categories, or from an “other” category **with approval of the eligibility committee.**
 - **WRITING AND PUBLISHING** includes (but is not restricted to) poetry, written journalism, fiction, non-fiction, drama, editing and publishing.
 - **VISUAL ARTS** includes (but is not restricted to) crafts, painting, sculpture, drawing, printmaking and photography.
 - **PERFORMING ARTS** includes (but is not restricted to) performance, technical, production or direction achievement in one or more of theatre, dance, music, storytelling, comedy and children’s performance.

- **MEDIA AND RECORDING ARTS** includes (but is not restricted to) performance, technical, production or direction in one or more of radio, television, film, video and audio.
- **DESIGN ARTS** includes (but is not restricted to) architectural, urban, landscape, product, graphic, interior, new media and fashion/apparel design.

In the case of submissions of the performing arts, Nominators should identify whether it is the initial creation – the composition (the score), the dramatic text, or actual choreography, for example – that is being nominated as the Masterwork, or a specific production or performance of that work, or an actual recording (CD, DVD), or some specific combination of the above.

- No work can be nominated in more than two competitions.
- In the case of re-nominations of works that have previously been finalists, Nominators should provide good reasons for the re-nomination (e.g. the work has developed, or public reception of the work has changed, or it has received more national or international exposure, etc.)
- No work that has previously won the award may be nominated a second time.

II. **Identification of Nominator:**

a. **If the Nominator is NOT the artist:**

Anyone may nominate a work for the Lieutenant Governor of Nova Scotia Masterworks Arts Award. However, the ideal Nominator is someone who:

1. Is an individual, or representative of an organization, with recognized expertise in the field(s) of the nominated work, and/or who can argue cogently and credibly for the merit of the work and;
2. Is not a close relative or spouse of the creator(s) of the nominated work.

- Nominators may be individuals or representatives of organizations.
- Nominators may submit only one nomination of one work per year.
- Nominators may not act as Supporters for other nominations.
- Nominators must agree that they shall not receive or accept any part of the monetary Award.
- Members of the Board of Directors of the Nova Scotia Masterworks Awards Foundation, and members of the jury may not nominate. They, members of their immediate families, and organizations with which they are significantly professionally involved, may not benefit from the Award during their time of service.
- Nominators must provide a *brief resume (250 words)* to inform jurors about their background and assist the jurors in assessing the credibility of the nomination.

b. If the Nominator is the artist:

Creators, collaborators, producers, disseminators and interpreters may nominate their own work, provided their nomination is supplemented by *three letters of support*. Anyone may support the nomination of a work for the Lieutenant Governor of Nova Scotia Masterworks Arts Award. However, the ideal Supporter is someone who:

1. Is an individual, or representative of an organization, with recognized expertise in the field(s) of the nominated work, and/or who can argue cogently and credibly for the merit of the work and;
 2. Is not a close relative or spouse, collaborator disseminator or interpreter of the creator(s) of the nominated work.
- Supporters may be individuals or representatives of organizations.
 - Supporters may support more than one nomination per year.
 - Nominators may not act as Supporters for other nominations.
 - Supporters must agree that they shall not receive or accept any part of the monetary Award.
 - Members of the Board of Directors of the Nova Scotia Masterworks Awards Foundation, and members of the jury may not nominate. They, members of their immediate families, and organizations with which they are significantly professionally involved, may not benefit from the Award during their time of service.
 - Supporters must provide a *brief resume (250 words)* to inform jurors about their background and assist the jurors in assessing the credibility of the nomination.

Helpful Information for Nominators: Making Your Case

The Nominators need to provide expertise and an informed opinion to the jury.

The full responsibility for *'making the case'* rests with the Nominator.

Finalists and the Masterwork will be selected by a peer jury. Each member will have some degree of cross-disciplinary expertise as well as a close association with one or more of the eligible categories/disciplines. Should it be required in special situations, additional information may be provided to the jury through additional peer counsel sought by the Masterworks Foundation on behalf of the jury members. *However, as Nominator, your nomination is best served if you assume full responsibility for educating the jury as to the merits of the work you nominate.*

It is crucial that you make your case with the following in mind.

- ORIGINALITY
 - Does this piece display a new concept, or approach?
 - What is fresh or unique about this work and/or its presentation?
 - Does this work push a boundary and/or demonstrate a new form of articulation in either its creation or presentation?

- PROFESSIONAL MATURITY & ARTISTIC MERIT
 - Has this work been created and/or presented according to the highest level of excellence in its art form?
 - Is there a notable degree of sophistication in its creation and/or presentation?
 - Has the work contributed to the historical development of the art form?
 - Has it advanced the practice of the art form in some way?

- IMPACT AND RECOGNITION, LOCALLY, NATIONALLY AND/OR INTERNATIONALLY
 - What impact did the public presentation make? How widely was it received? What type of media coverage and/or peer review and/or audience support has it garnered? Has the work received other accolades/awards? Or perhaps the work has been the subject of vigorous debate and it has garnered notoriety as well as praise?
 - Provide examples of the best media coverage. Any comprehensive list of media coverage should indicate source and date. If referencing the comments of individuals, be sure to explain who they are and why their opinion should be highly valued.

- CONTRIBUTION TO NOVA SCOTIA CULTURE, OR NOVA SCOTIAN ARTISTS, AND/OR THE PEOPLE OF NOVA SCOTIA
 - What impact, if any, does this work have in Nova Scotia, or a part of Nova Scotia in some way? Does it place a spotlight on some aspect of Nova Scotian culture or on one of more of its citizens? How will it impact the way others see or perceive Nova Scotia and its culture?

Award Guidelines – Part B: Support Materials

The quality of the support documentation is vitally important to the success of the nomination.

IMPORTANT: If there are insufficient support materials, or any other aspect of the nomination is incomplete, the Nominator will be notified and given a reasonable amount of time to rectify the situation. The Jury Selection Committee reserves the right to disqualify a nomination due to insufficient support materials and/or incompleteness.

All printed material must be on 8.5” by 11” white paper.

Nominators must ensure that the following materials are received:

1. **Six copies** of the Nomination Form signed by the Nominator and the *Primary contact* (an original and five copies) including Appendix 1 *and* the Nominator’s statement / letter;
2. **Six copies** of each of *three letters of support*, signed by each Supporter, in the event that a Creator nominates their own work.
3. **Six copies** of a brief resume (250 words) to inform jurors about the Nominator’s or Supporters’ background(s);
4. **Six copies** of the biography of the principal creator or creators of the nominated Masterwork;
5. **Other support materials** such as web links or removable media. Please note that if no web link can be provided, **six copies of all support material**—books, CD’s, video or sound recordings, media footage, catalogues, or other primary representation of the work—are required. Web links are encouraged with digital materials, though they may also be submitted on USB keys, CD, CD-R, DVD or DVD-R, and may include files with the following extensions:
 - Audio: .aif, .aiff, .wav, .m4a, mp3, .wma
 - Video: .abvi, .mpeg, .mpg, .mopv, .wmv
 - Image: .jpg, .jpeg – RGB colour mode no larger than 1.5 MBIf submitting removable media, you must ensure they play as intended and can run on both MAC and PC computers;
6. **One stamped (or postage prepaid) self-addressed envelope of the necessary size and composition for the return of the support materials.** Please note: If no envelope is included, and no alternative arrangements for pick-up of materials is clearly indicated when the Nomination package is submitted, it will be assumed that support materials do not need to be returned. ***The Nova Scotia Masterworks Awards Foundation will not be responsible for the loss or damage, whatever the cause, of support materials.***



Lieutenant Governor of Nova Scotia Masterworks Arts Award

Nomination Form (2018)

Before you start... please carefully read the award criteria and nomination guidelines above.

I. Identification of Nominated Work

Name of Nominated Work: _____

Date of first public presentation or release (day/month/year): _____

Arts Category of Nomination (check one):

Design Arts _____ Visual Arts _____ Media/Recording Arts _____ Performing Arts _____

Writing/Publishing _____ Other (Specify) _____

Describe the type of work (e.g. is this a performance, a book, an exhibition or work that has been exhibited, a building, etc.). Please refer to the guidelines for further clarification.

Creator(s): _____

Interpreter, Performer or Performing Organization (if applicable):

Disseminating and/or Producing Organization (if applicable):

In the case of multiple contributors to the creation or production of this work, please identify how, **and on what basis**, the award funds are to be distributed.

II. Primary Contact (Creator) for Nominated Work:

Name: _____

Role: Creator___ Interpreter/Performer ___ Producer___ Disseminator___

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ E-mail: _____

III. Identification of the Nominator:

I am a Creator of the Nominated Work (as above).

Name: _____

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ E-mail: _____

State your familial, spousal, or partnership relationship to the creator(s) of the nominated work (if any). If none, write: none. _____

IV. Identification of the Supporters (when the artist is Nominator):

Name: _____

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ E-mail: _____

State your familial, spousal or partnership relationship to the creator(s) of the nominated work (if any). If none, write: none. _____

Name: _____

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ E-mail: _____

State your familial, spousal or partnership relationship to the creator(s) of the nominated work (if any). If none, write: none. _____

Name: _____

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ E-mail: _____

State your familial, spousal or partnership relationship to the creator(s) of the nominated work (if any). If none, write: none. _____

V. Return of Support Materials:

Please check one of the following boxes:

- A stamped (or postage paid) self-addressed envelope of the necessary size and composition for the return of my support materials is included with my nomination package.
- I will pick up my support materials from the Strategic Arts Management office by August 31, 2018.
- I do not want my support materials back.

VI. Declaration of Nominator

As Nominator for the Lieutenant Governor of Nova Scotia Masterworks Arts Award, I:

- have read and understood the criteria for the Award (see above or www.nsmasterworks.ca);
- have provided the nominee(s) or supporter(s) with this work and received their approval for submission;
- have read and understood the instructions regarding support materials (see www.nsmasterworks.ca);
- certify that the information contained in this nomination is accurate and complete, to the best of my knowledge;
- agree to abide by the decision of the Award jury in selecting the Award recipient;
- agree to maintain confidentiality about the nomination and the jury process until the short-list has been made public;
- understand that the winner will not be notified in advance.

Signature: _____ Date: _____

VII. Declaration of Primary Contact for Nominated Work

- Within 10 working days of notification of being short-listed for the Award, I agree to provide the Nova Scotia Masterworks Awards Foundation with:
 - **two** professional colour photographs OR two high resolution digital colour photos of the creator(s) of the Masterwork. (Photographs to be at least 5" x 7". Digital images minimum 300dpi at 5x7. All images must be of publication quality.)
 - a suitable form of visual representation of the Masterwork for publication.
- I agree to give copyright permission for the use of reproductions, or excerpts, of audio, and/or visual material for the Award publication, for the presentation of the work on the Nova Scotia Masterworks Awards Foundation website, and for media and promotional purposes.
- If the nominated work is short listed, I agree to maintain confidentiality about the short list until the list has been made public.
- I understand that the winner will not be notified in advance.
- I agree that if short-listed, all those who would receive a portion of the cash award, should the nominated work win, will participate in all Masterworks Awards activities, including media conferences, ceremonies, receptions and other related events.
- I agree that if this work wins the Lieutenant Governor of Nova Scotia Masterwork Arts Award, or is a finalist, I will advise the Nova Scotia Masterworks Awards Foundation within 10 days of the decision if there is intent to mount an exhibition, presentation, performance or event in recognition of the Masterwork.
- I declare that I have the legal rights to give the above permissions and to represent the nominated Masterwork.
- I declare that I have read the nomination letter and work, and approve their content.

Signature: _____ Date: _____

Nomination Form: Appendix 1

PLEASE FILL IN AND *INCLUDE THIS FORM* WITH YOUR NOMINATION FORM AND NOMINATOR'S LETTER. REFER TO THE GUIDELINES AND USE EXTRA PAPER IF NEEDED.

Name of work _____

Creator _____

Nominator _____

1. ORIGINALITY How does this work display a new concept, or approach? What is fresh or unique about this work and/or its presentation? Does this work push a boundary and/or demonstrate a new form of articulation in either its creation or presentation?

2. PROFESSIONAL MATURITY & ARTISTIC MERIT Explain how the creation and/or presentation of this work demonstrates the highest level of excellence in its art form? Is there a notable degree of sophistication in its creation and/or presentation? How has this work contributed to the development of the art form? How has it advanced the practice of the art form?

3. IMPACT, RECOGNITION AND CONTRIBUTION, LOCALLY, NATIONALLY AND/OR INTERNATIONALLY
What impact did the public presentation make? How widely was it received? What type of media coverage and/or peer review and /or audience support has it garnered? Has the work received other accolades/awards? Or perhaps the work has been the subject of vigorous debate and it has garnered notoriety as well as praise? What impact does/could the work have on the arts and the perception of the arts in Nova Scotia?

Lieutenant Governor of Nova Scotia Masterworks Arts Award Nomination Checklist

Submit the following materials to the address provided below. Nominations must be postmarked by March 1, 2018 in order to be considered.

- Six copies** of the Nomination Form signed by the Nominator and the Primary contact (an original and five copies) including Appendix 1 and the Nominator's statement / letter;
- Six copies** of each of *three letters of support*, signed by each Supporter, in the event that a Creator nominates their own work.
- Six copies** of a brief resume (250 words) to inform jurors about the Nominator's or Supporters' background(s);
- Six copies** of books, CD's, video or sound recordings, media footage, catalogues, or other primary representation of the work, as applicable. Digital materials may be submitted on USB key, CD, CD-R, DVD or DVD-R, and may include files with the following extensions:
 - Audio: .aif, .aiff, .wav, .m4a, mp3, .wma
 - Video: .abvi, .mpeg, .mpg, .mopv, .wmv
 - Image: .jpg, .jpeg – RGB colour mode no larger than 1.5 MBReview your digital materials to ensure they play as intended and can run on both MAC and PC computers;
- Six copies** of the biography of the principal creator or creators of the nominated Masterwork;
- One stamped (or postage prepaid) self-addressed envelope of the necessary size and composition for the return of the support materials.** Please note: If no envelope is included, and no alternative arrangements for pick-up of materials is clearly indicated when the Nomination package is submitted, it will be assumed that support materials do not need to be returned. ***The Nova Scotia Masterworks Awards Foundation will not be responsible for the loss or damage, whatever the cause, of support materials.***

Completed nomination form, letters, and supporting documentation must be submitted to:

Nova Scotia Masterworks Awards Foundation
PO Box 812 CRO
Halifax NS, B3J 2V2

Or by courier to:
Nova Scotia Masterworks Awards Foundation
c/o Strategic Arts Management
1113 Marginal Road
Halifax, NS B3H 4P7

No fax or e-mail submissions will be accepted.

Nomination Deadline is March 1, 2018.

The Nova Scotia Masterworks Awards Foundation acknowledges the support of the following, without whom the Lieutenant Governor of Nova Scotia Masterworks Arts Award would not be possible.

